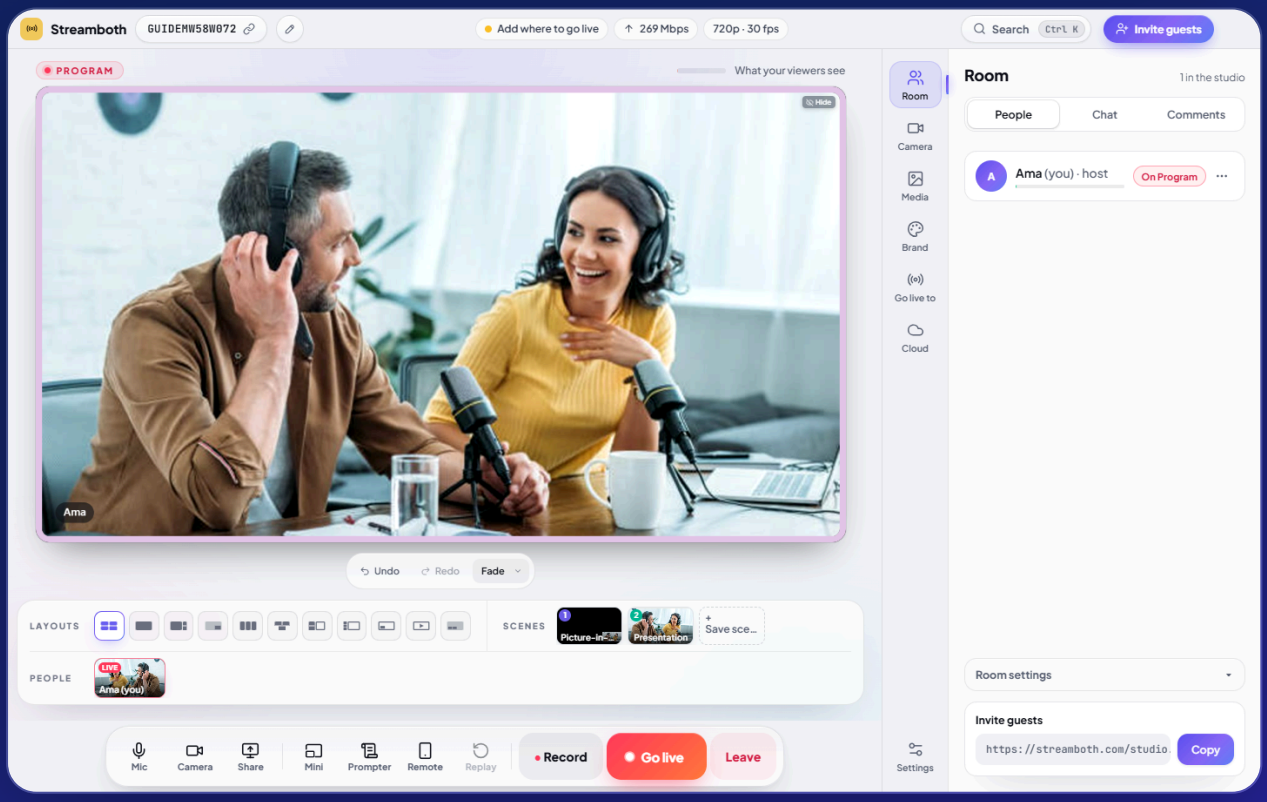
Streamboth

User Guide

Everything you need to run a live show from your browser: guests, layouts, graphics, going live and recording.



streamboth.com

Edition: November 2026

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About the plan labels. Most of Streamboth works on every plan, including Free. Where a feature needs a paid plan, you'll see a label like `Pro+` (Pro, Business and Apex) or `Business+` (Business and Apex).

1 Welcome

Streamboth is a live studio that runs in your web browser. Bring in guests with a link, mix cameras, screens, videos and graphics, then go live to up to five platforms at once, or record your show.

What you need

- **A computer with Chrome or Microsoft Edge.** They give you every feature, including live captions. There's nothing to install: no OBS, no plugins.
- **A camera and a microphone.** Your laptop's built-in ones work; a USB mic and headphones sound better.
- **A good internet connection.** The top bar shows your upload speed so you know before you go live. A cable is steadier than Wi-Fi.
- **A Streamboth account** to host. It's free to start. **Guests don't need an account**: they just open your link, on a computer or a phone.

How a show comes together

1. Open your studio and check your camera and mic in the Green Room.
2. Invite your guests and put them on screen.
3. Choose a layout, add your name tags, logo and graphics.
4. Add where to go live (YouTube, Facebook, Twitch and more), then press **Go live**, or press **Record**.
5. When you finish, press **End stream**. Streamboth gives you a recap of the show.

> **Tip:** the first time, do a short test to an unlisted or private stream on your platform. You'll see exactly what your viewers will see.

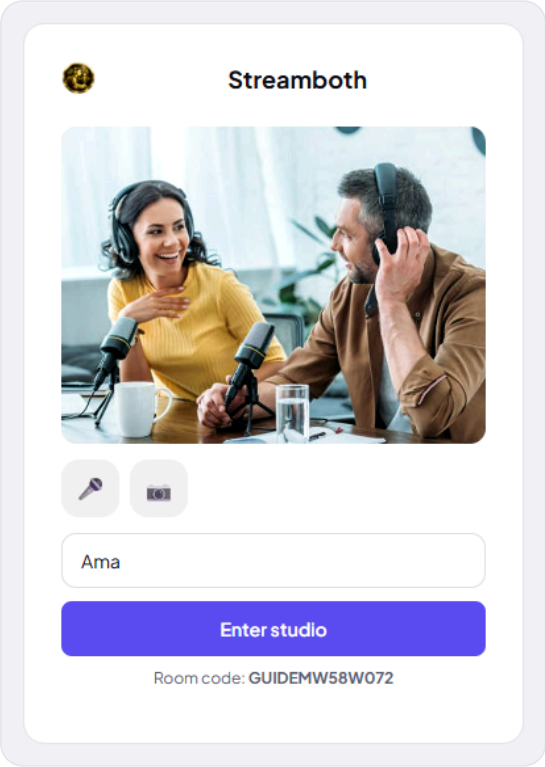
2 Getting started

Create your account and open your studio

1. Go to **streamboth.com** and click **Open Studio**.
2. Sign in, or create your free account.
3. Your studio opens with its own **room code**. It's the address of your studio, and it stays with your account. Click the pencil next to it in the top bar to choose your own code, such as your show's name.

The Green Room

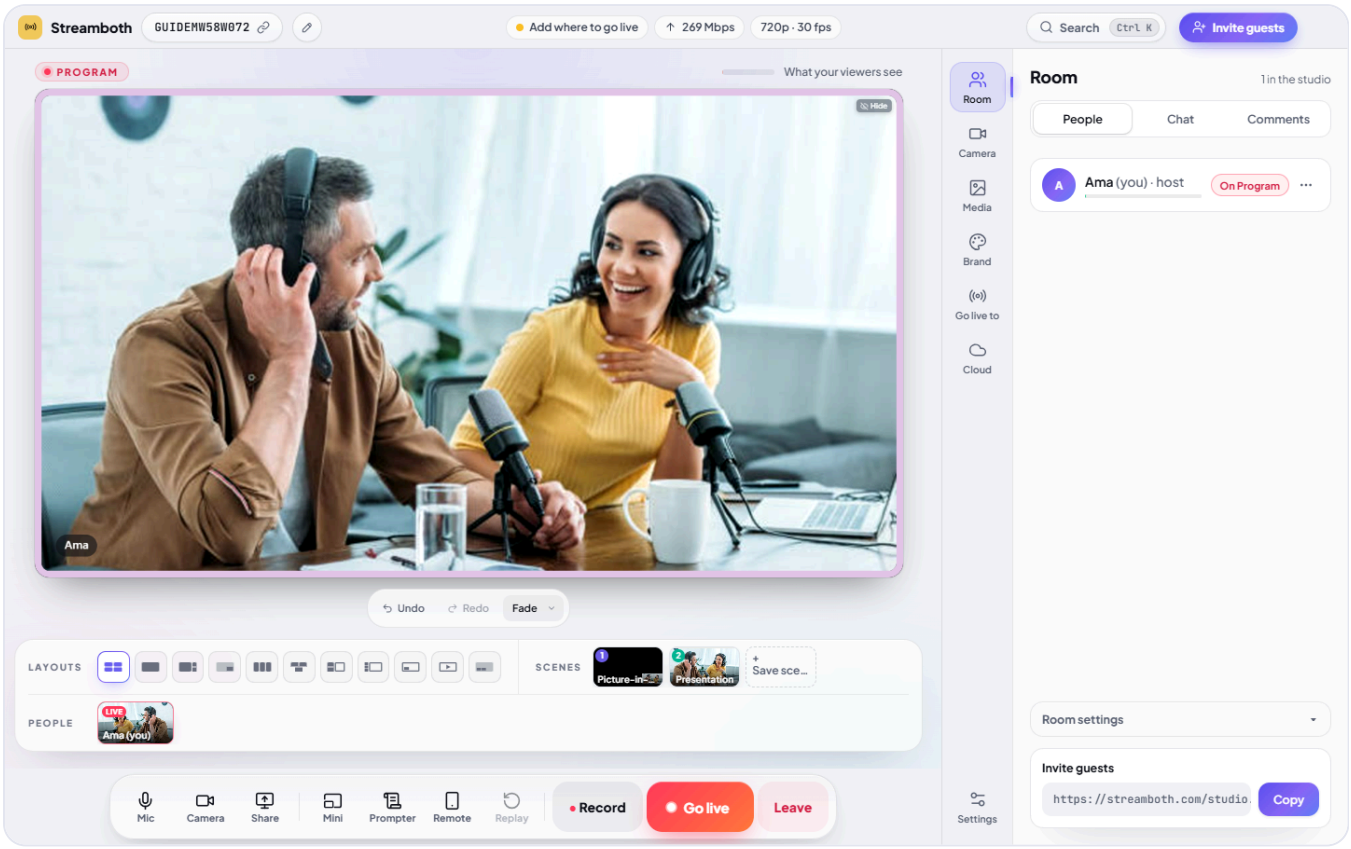
Before you enter the studio, you see yourself in the Green Room. Check that your camera shows you and your microphone works, type the name people will see, then click **Enter studio**. The microphone and camera buttons let you start with either one off.



The Green Room: check your camera and mic, type your name, enter the studio.

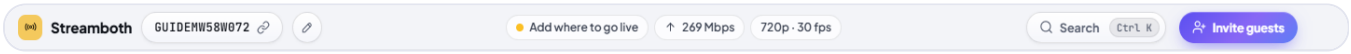
The browser asks for your camera and microphone. Click **Allow**. If you clicked Block by mistake, click the lock icon at the left of the address bar, allow the camera and microphone, and reload the page.

3 A tour of the studio



The studio: the top bar, the stage with Program, Layouts and Scenes under it, the controls at the bottom, and the side panels on the right.

The top bar



- **Room code:** click it to copy your invite link. The pencil beside it changes the code.
- **In the middle:** whether you're ready to go live (click **Add where to go live** to set that up), your upload speed and your video quality. While you're live it shows **LIVE**, the time, and the health of each platform.
- **Search** (`Ctrl` `K`): type what you want, such as a scene, a layout, a person or a screen, and press Enter.
- **Invite guests:** copies the link to send to your guests.

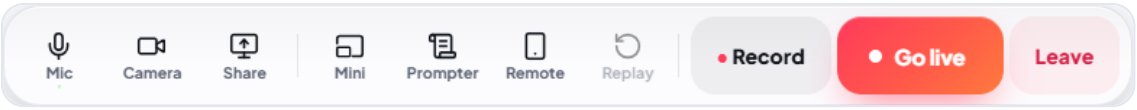
The stage

Program is what your viewers see, exactly as it goes out. Under it: **Undo** and **Redo** for changes to Program, and how Program changes from one picture to the next (Fade, Wipe, Zoom or a straight Cut).

On Business and Apex you can also work with **Preview + Program** Business+ : set up the next shot in Preview, then press **Cut to Program** (or `Space`). Choose it in **Settings → Studio shows**.

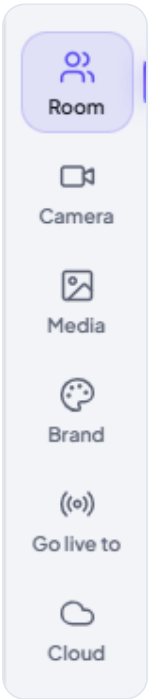
Under the stage are three rows: **Layouts**, **Scenes** and **People**. See chapter 5.

The controls



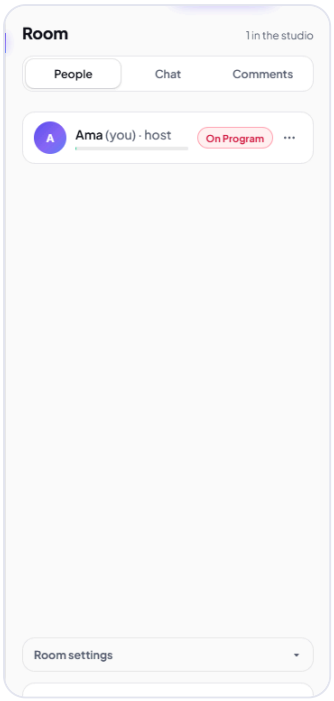
Button	What it does
Mic / Camera	Turn your microphone or camera on and off.
Share	Share your screen, a window or a browser tab, with its sound if you like.
Mini Pro+	A small window with Program, Cut and Go live that stays on top of your other apps.
Prompter Business+	Your teleprompter: notes under your camera that only you see (chapter 13).
Remote Business+	Control the studio from your phone.
Replay Pro+	Plays the last 10 seconds again on the stream while you're live. Shift+click for slow motion.
Record	Records your show to a file on your computer.
Go live	Starts your stream on every destination that's switched on. It then reads **End stream**.
Leave	Leaves the studio.

The side panels



- **Room:** People, Chat and your platforms' Comments.
- **Camera:** switch camera, extra cameras, virtual background, framing.
- **Media:** videos, pictures, slides, controllers and music.
- **Brand:** layout style, scenes, lower thirds, lyrics, **Script** (Bible verses), captions, overlays, text, screens and more.
- **Go live to:** where your show goes live.
- **Cloud** Business+ : your recordings saved online.
- **Settings** (at the bottom): panels on the left or right, **Audio & video**, **Studio shows** (Program only, or Preview + Program), **Shape** (16:9 landscape or 9:16 vertical) and **Focus mode** (`F`), which hides the side panel and gives the stage the room.

4 Bringing in guests



Room → People

Invite

Click **Invite guests** in the top bar (or **Copy** in Room → People) and send the link by WhatsApp, email or text. Guests open it in their browser. No account, nothing to install, and phones work too.

Let them in

Guests arrive in their own Green Room, where they check their camera and mic. You can chat with them privately there. You let them in; to let everyone in straight away, open **Room settings** and switch on **Let guests in without asking**.

Put people on screen

Everyone in the studio is listed in **Room** → **People** and in the **People** row under the stage. Click a person to put them on Program or take them off. **On Program** shows who's on. The ··· menu has their volume, mute and more.

Talk to a guest privately

Hold **Push to talk** next to a guest who's waiting backstage, for example to say "you're on in 10 seconds". Only they hear you, for as long as you hold it. Nobody else hears it, and it doesn't go out on the stream.

Room settings

- **Let guests in without asking.**
- **Mute all guests / Unmute all guests**. Muted guests can't unmute themselves until you do.
- **Viewers can call in with a question** Business+ : share the call-in link, and viewers wait backstage until you bring them on.

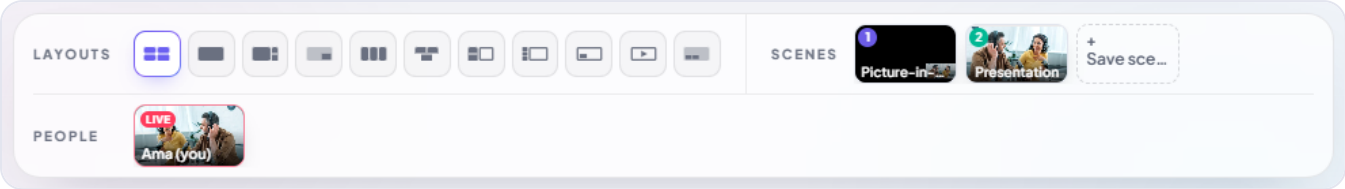
Co-hosts Business+

Make someone a co-host and they get the same production controls you have (Cut, layouts, putting people on), so two people can run the show together. Your destinations and account settings stay yours.

Chat

Room → **Chat** is a private chat for everyone in the studio. It never appears on the stream.

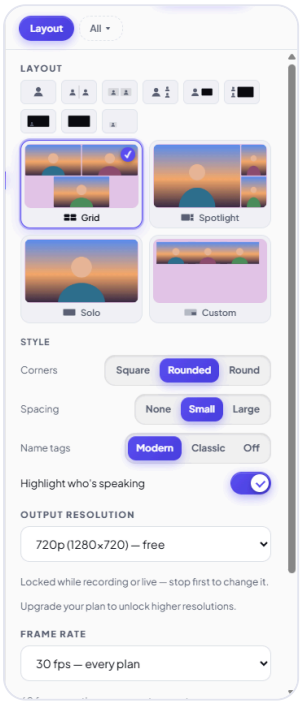
5 Layouts and scenes



Under the stage: Layouts, Scenes and People.

Layouts

Click a layout under the stage to change how everyone is arranged: Grid, Spotlight, Solo, Side by side, Group, News, Screen, Picture-in-picture, Cinema, Background and Custom. Layouts built around a shared screen, picture or video put it front and center. In **Custom**, drag each person's frame to place, resize and reshape it.



Brand → Layout

Layout style

In **Brand → Layout** choose the look of every frame:

- **Corners:** square, rounded or round.
- **Spacing** between frames.
- **Name tags:** Modern, Classic or off.
- **Highlight who's speaking.**
- **Output resolution:** 720p on Free, 1080p on Pro and Business, up to 4K on Apex.
- **Frame rate:** 30 fps, or 60 fps on Business and Apex.

Resolution and frame rate are locked while you're recording or live.

Scenes

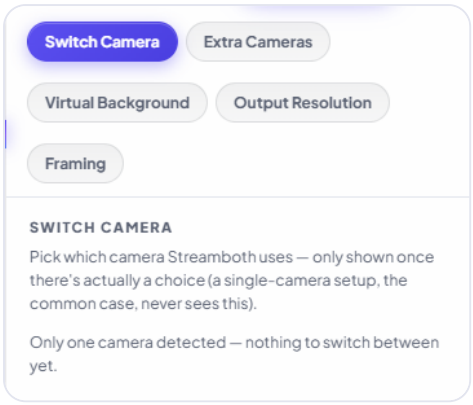
A scene remembers a whole arrangement: who's on, the layout, every custom position and the lower thirds on screen. Click **+ Save scene** to keep the current one. Later, **click a scene and it goes straight to Program**, or press `1` to `9`. Scenes are kept with your account until you delete them.

Hide anything

Everything on the stage, whether a person, a screen or a video, has a **Hide** button. Hidden things stay in the studio, off the stream, until you show them again.

> **Vertical shows:** for Shorts, Reels and TikTok, switch **Settings → Shape** to **9:16 Vertical** before you go live.

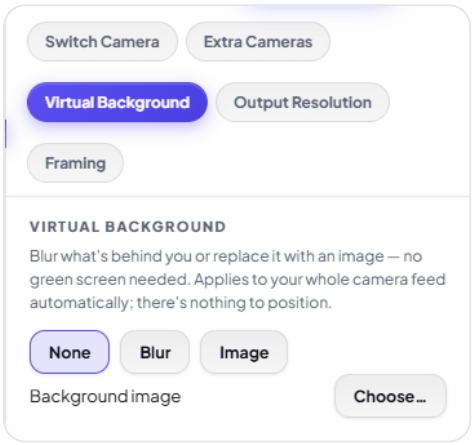
6 Camera, sound and screen share



Camera → Switch Camera

Camera

- **Switch Camera:** pick which camera you use.
- **Extra Cameras** Business+ : add more cameras from this computer, or **phone cameras**: scan a code and your phone becomes another camera angle.
- **Virtual Background:** blur what's behind you or replace it with a picture. No green screen needed.
- **Output Resolution** and **Framing**. Smart framing follows faces Business+ , and touch-up gives light smoothing.



Camera → Virtual Background

Sound

Choose your microphone and speakers in **Settings → Audio & video**. Streamboth always cancels echo, so nobody hears themselves come back, and guests get noise removal.

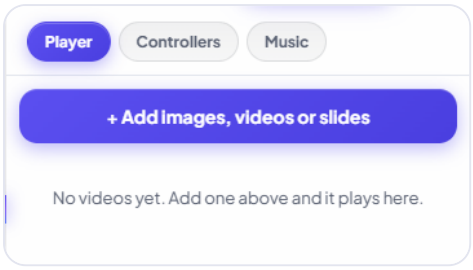
Wear headphones if you can: it's the surest way to avoid echo and lets you hear your guests clearly.

The **PGM audio** meter above Program shows the sound actually going out. If it's silent there, it's silent on the stream too.

Share your screen

Click **Share** and choose a whole screen, a window or a browser tab. **To share sound**, for example a video playing in a tab, pick a **Chrome tab** and leave **"Also share tab audio"** ticked. The shared screen appears in the studio; put it on Program like a person, or pick a layout made for screens.

7 Media



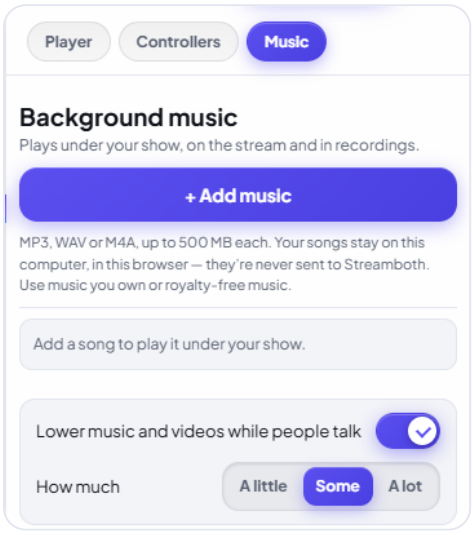
Media → Player

Videos, pictures and slides

Click **+ Add images, videos or slides**. Videos play on the stage with their sound; pictures show full screen or in your layout.

- **Slides** Pro+ : add a PDF or a PowerPoint file and step through it with the arrow keys, a presentation clicker, the buttons on its card or the phone remote. A PDF stays on your computer.
- **Captions (CC)** can be added to a video.

Your media stays in the studio while you're there, even if you reload the page. It's cleared when you leave.



Media → Music

Background music

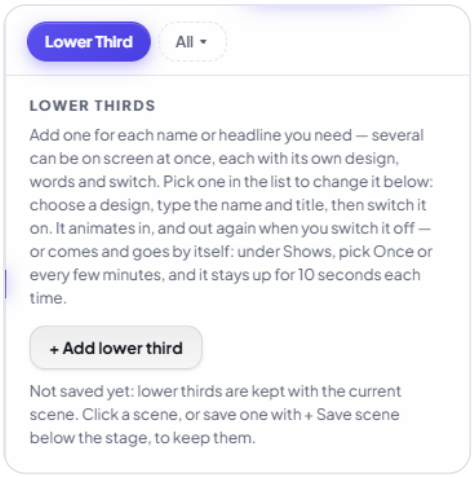
In **Media → Music**, add your music files and play them under your show. The music lowers itself when people talk and comes back up when they stop. Your files stay on your computer.

Controllers

Media → Controllers connects a Stream Deck, a keypad or a MIDI pad. You can also use **voice commands**: say "Streamboth, next slide".

8 Brand

Everything that makes the show look like yours. In the Brand panel, pick a section with the **All** ▾ menu at the top.

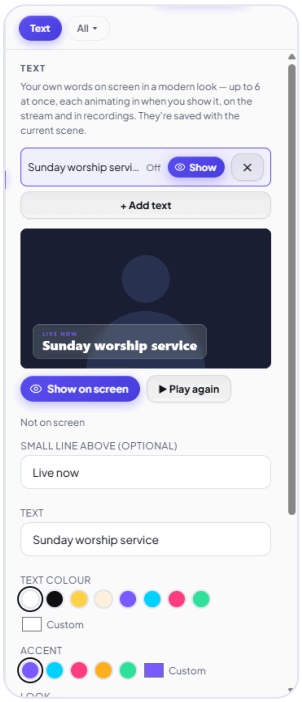


Brand → Lower Third

Lower thirds

A name and title, or a headline, at the bottom of the screen. Click **+ Add lower third**, choose a design, type the words, then switch it on. It animates in, and out again when you switch it off.

- Up to **6 at once**, each with its own design and words.
- Under **Shows**, pick **Once** or **every few minutes**, and it comes and goes by itself.
- Lower thirds are kept with the current scene: save a scene to keep them.



Brand → Text

Text

Put your own words on screen: a title, a verse, a call to action. Choose from 8 looks and 7 animations, and set the text and accent colors.

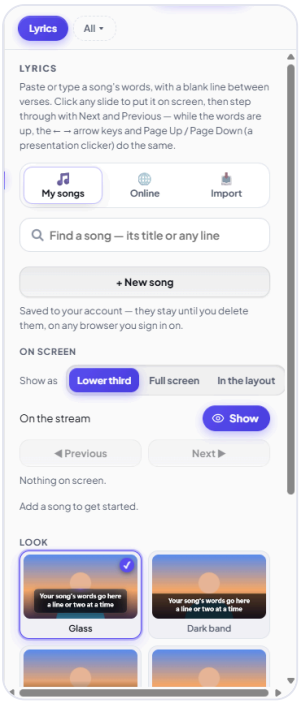
Overlays and background

Add your **logo**, full-screen branded overlays for title cards or sponsors, and a **background** color or picture behind your guests. Drag them on the stage to place them.

The **subscribe, like, comment and share** call-outs for YouTube, Facebook, Instagram, TikTok, X, Twitch and LinkedIn are animated, with your channel's name Pro+.

Filters

Color looks for the whole picture.



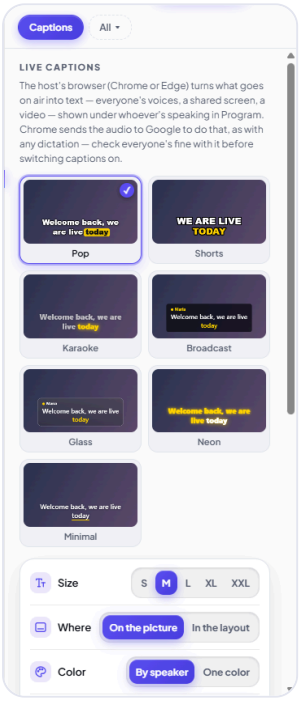
Brand → Lyrics

Lyrics

Song words on screen, right on cue.

- **My songs:** paste or type a song, with a blank line between verses. Songs are kept with your account until you delete them.
- **Online:** find a song's words.
- **Import:** bring in songs from files.

Show them as a **Lower third**, **Full screen** or **In the layout**, then press **Show**. Step through with **Next** and **Previous**, the ← → keys, or a presentation clicker. You can get the next song ready while one is on screen.



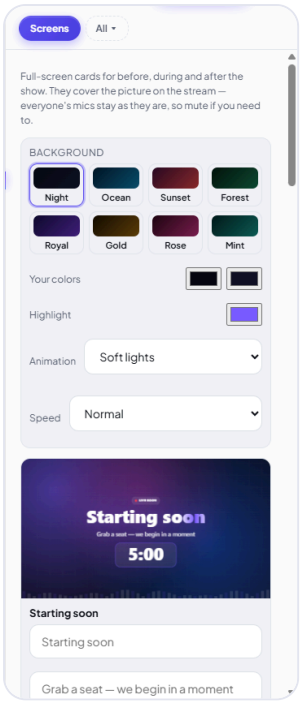
Brand → Captions

Captions

Live captions of what's said, colored by speaker. Choose their size, where they sit and their color, then press **Show** to put them on the stream. Switch on **Keep a transcript** to save the words.

Translated captions Pro+ show the words in another language. They're made on your computer and not sent anywhere.

Captions need Chrome or Edge.



Brand → Screens

Show screens

Nine ready-made full screens: **Starting soon** (with a countdown), **Be right back**, **Q&A**, **Intermission**, **Thanks for watching** and more. Put one up in a click and take it down when you're back.

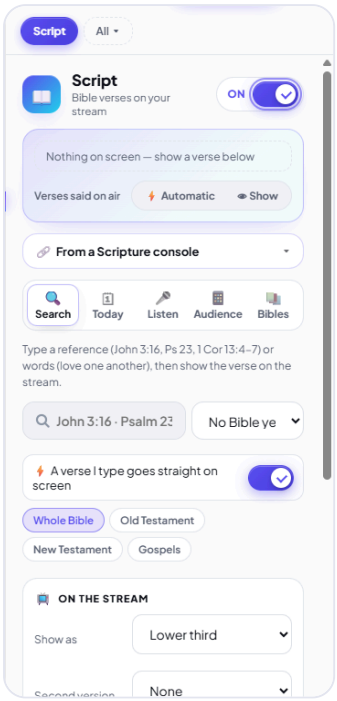
QR code Pro+

Put a QR code on screen for your website, your giving page or a sign-up form.

Designs on each plan: Free includes one design each of lower thirds, captions, filters and lyrics looks; Pro includes four of each; Business and Apex include every design.

9 Bible verses (Script)

Put Bible verses on your stream: find them by reference or by words, keep the day's readings in order, and let Streamboth listen for verses as they're read. In **Brand → Script**, on every plan.



Brand → Script

Switch it on, add a Bible

Script starts switched **off**; turn on the switch at the top. Then open **Bibles** and install one. There are over 1,200 free Bibles in more than a thousand languages, including the King James Version, the World English Bible, Twi, Ewe, Yoruba and Igbo.

For a version your church is licensed to use (NIV, NKJV, ESV…), add **Your own copy** from its Bible file: OSIS, Zefania, USFM, VPL, CSV or JSON. It's kept to your account only.

Find a verse

In **Search**, type a reference (John 3:16, Ps 23, 1 Cor 13:4–7) or words (love one another). Search the whole Bible, the Old or New Testament, or the Gospels. Press **Show** on a verse to put it on the stream. With **"A verse I type goes straight on screen"** switched on, a reference you type goes up by itself.

On the stream

- **Show as:** a **lower third**, **full screen**, or **in the layout**, as a box that layouts arrange like a camera.
- **Second version:** two versions side by side.
- **Leaves the screen after:** 5 seconds to 2 minutes, or stays until you hide it.
- **Colors** for the words and the reference, and an animated **background**.
- **Size & place:** drag a lower-third verse on Preview to move it, or pull a corner to resize it.
- While a verse is up: ◀ **Previous** and **Next** ▶ step to the verse before or after, and **Hide** takes it off.
- **Scenes** remember how the verse shows, so going back to a scene brings it back the way it was.

Today

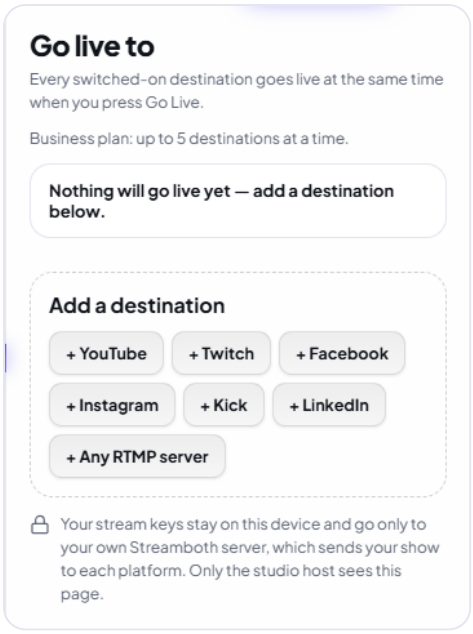
Press **+** on a verse to add it to today's verses, in order. Then ⏭ **Show the next one** goes through them during the service.

Listen for verses

In **Listen**, switch on **"When a verse is said on air"**. Streamboth then hears the preacher, a guest or a video and picks up a reference (John 3:16, Romans chapter 8 verse 28), then "verse 4" or "the next verse" in that chapter, a chapter ("turn to Matthew 5"), or a verse quoted word for word.

The bar above the tabs chooses what happens next: ⚡ **Automatic** puts a reference straight on screen, and 👁 **Show** waits for you to press Show. Chapters and quotes always wait for you. The phone remote shows what was heard too. Listening needs Chrome or Edge.

10 Going live



Go live to

Add where to go live

Open **Go live to** and add a destination: **YouTube**, **Twitch**, **Facebook**, **Instagram**, **Kick**, **LinkedIn** or **Any RTMP server**.

1. In your platform's live dashboard, copy the **server URL** and **stream key**.
2. Paste them into the destination card.
3. Click **Test connection** to check them.

For YouTube you can also connect your channel and make a new live video right from the studio.

Each destination has its own switch. Every one that's switched on goes live together when you press Go live.

Plan	Destinations at once	Stream minutes
Free	1	120 a month
Pro	3	Unlimited
Business and Apex	5	Unlimited

On the Free plan, Go live to shows how many of your 120 minutes you've used this month. They start again on the 1st of each month. When they run out, a live stream stops. Recording doesn't use stream minutes.

Go live

1. Press **Go live**. The **go-live check** makes sure your camera, microphone and sound are working.
2. You're live. The top bar shows **LIVE**, the time and the health of each platform and your upload.
3. To finish, press **End stream**. Streamboth always asks before ending.

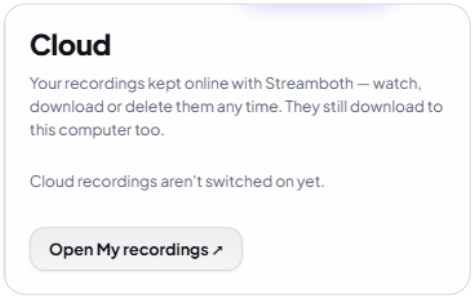
Good to know: "Live" in Streamboth means your stream has started going to the platform. It can take a few seconds for it to appear there. Your stream keys stay on your device and go only to your own Streamboth server, which sends your show to each platform.

Keep the studio open while you're live. Your show is put together in your browser tab. You can switch to other tabs, but don't close the studio or let the computer sleep until you've ended.

11 Recording

On your computer

Press **Record** to record Program, exactly what viewers would see and hear, to a file on your computer. You can record on its own or while you're live, and pause and resume when you need a break. Recording works on every plan, has no time limit, and doesn't use stream minutes.



Cloud

In the cloud Business+

Your recordings can also be saved online when you stop. Watch, download or delete them under **My recordings** on the Studio page.

- Business: **50 hours** of storage. Apex: **150 hours**; a 4K recording counts 2.5 times its length.
- Need more? Add 20 hours of storage from My recordings.

12 Your audience

Comments in the studio Pro+

Connect your YouTube channel or Facebook Page once, and while you're live their comments come into **Room → Comments**.

- **Feature a comment:** put a great comment on screen as a styled card, then clear it (`Esc`) or swap it.
- **Show comments on screen:** new comments scroll onto your stream as they arrive, in the corner, look and colors you pick.
- **Polls** counted from the chat, **giveaways** that pick a commenter, and a **Questions** list you can tick off.
- Live **viewer counts** on your stream.

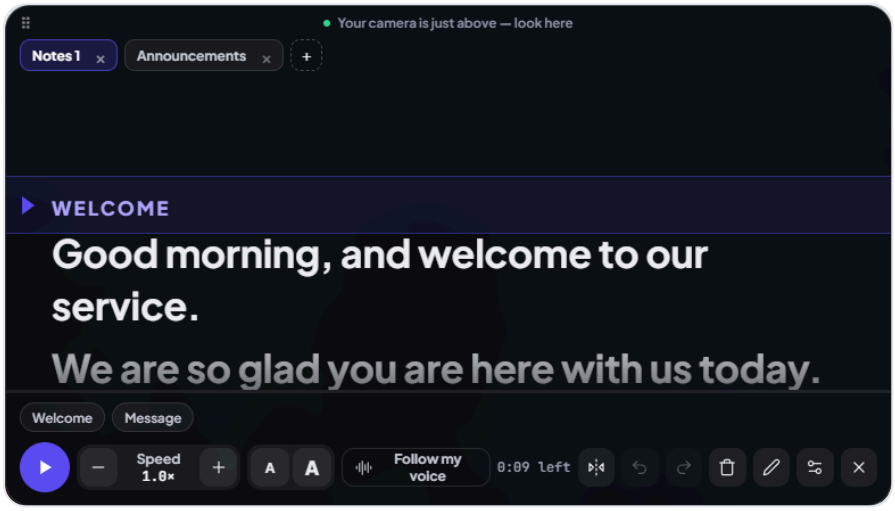
Moments and the recap

Press `M` while you're live to mark a moment. When the stream ends, a **recap** gathers your moments with their times and the top questions from the comments.

On Pro and above, the recap also writes title ideas, a description, **YouTube chapters**, show notes and a social post from what was said. Make a **thumbnail** from a moment of the show, and schedule your next YouTube show ahead of time with a link to share. On Business and Apex, turn your marked moments into **vertical clips** for Shorts, Reels and TikTok.

13 The teleprompter Business+

Your script, sermon points or notes scroll by in a box right under your camera, so you keep looking at your audience. Only you see it, never the stream. Click **Prompter** in the controls to open it. Not on Business? The website's Teleprompter does the same, on its own (chapter 15).



The teleprompter: notes as tabs along the top, the line being read held on the reading line.

Your words

- Click ✎ to type or paste, and ✓ when you're done.
- Start a line with **#** to make a section. Sections appear as buttons to jump to, and `Page Up` / `Page Down` move between them.
- Put a line in **[square brackets]** for a cue to yourself, like [pause]. It shows in gold.
- **Clear**, **Undo** and **Redo** are beside ✎. Undo brings cleared words back.

More than one set of notes

Keep a note for each part of your show (welcome, message, announcements) as **tabs** along the top. **+** adds another note, a click opens one, a **double-click renames** it, and **×** removes it. Each note keeps its own words.

Reading

- ▶ plays (after a 3–2–1, which can be switched off). **–** and **+** set the speed, and the two **A**s the text size. It shows how long is left.
- **Follow my voice:** instead of scrolling at a speed, the words move as you speak and wait when you stop. Needs Chrome or Edge.
- **Mirror** flips the words for a glass teleprompter.
- Drag it by the top to move it, and pull its corner to resize it.
- Under ⚙ you can let the **phone remote** control it: play, faster, slower, and the next or previous section.

Keys while it's selected: `Space` play or pause, `↑` `↓` speed, `Page Up` `Page Down` sections, and `Alt` + `P` play or pause from anywhere. Your notes are kept for next time.

14 Presenter tools

Phone remote Business+

Click **Remote** and scan the QR code with your phone. Your phone then controls the show: Cut, switch scenes, bring people on, put up a comment or a "Be right back" screen, go live and end, with small live pictures of the stage. Going live, ending and leaving always ask first.

Mini studio Pro+

Click **Mini** for a small window with Program, Cut and Go live that stays on top of your other apps, so you can present from another app and still run the show.

Auto-director Business+

Whoever is speaking goes big on screen by itself, then back to your layout when they stop.

Speaker timer

A countdown for each speaker that you and your guests can see. Viewers never see it.

Sound board Pro+

Play applause, a drum roll or your own sounds, with `Shift` + `1` to `8`.

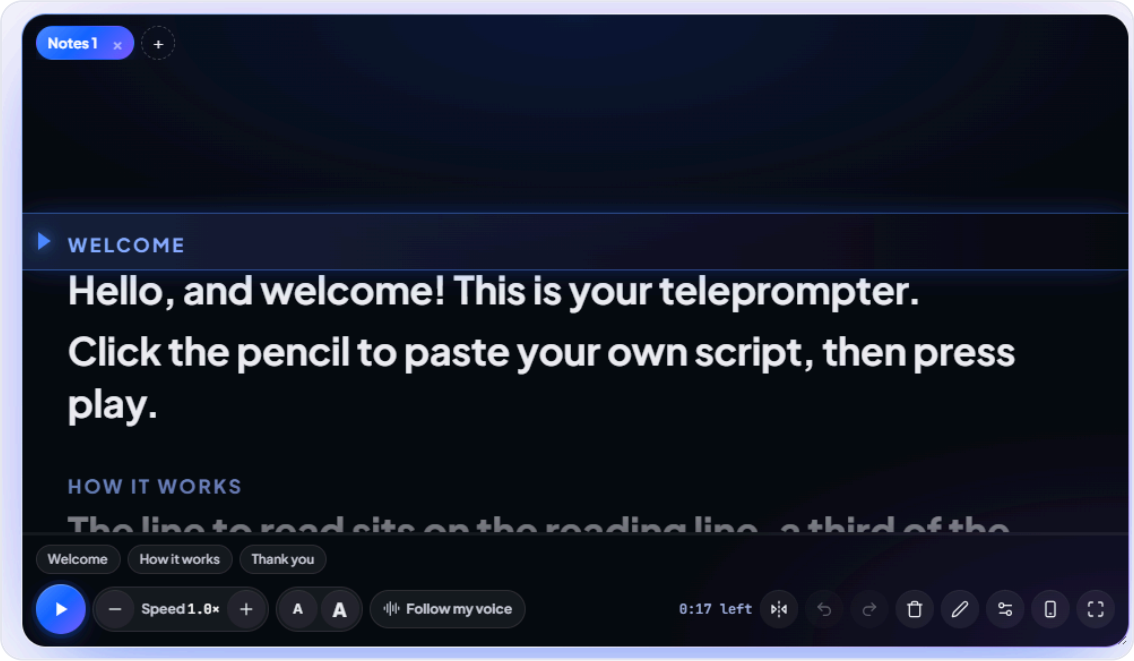
Search everything

Press `Ctrl` `K` and type: a scene, a layout, a person, a screen or a setting. Press Enter to do it.

15 Tools on the website

Two of the studio's tools are also on streamboth.com on their own, with nothing to install: the **Teleprompter** and **Scripture**. Each is its own subscription, apart from your studio plan, and starts with a **7-day free trial**: everything included, no card needed. Find them under **Standalone Apps** in the website's top bar. Each one — and Chronicles — also has a guide of its own to download under **Resources**.

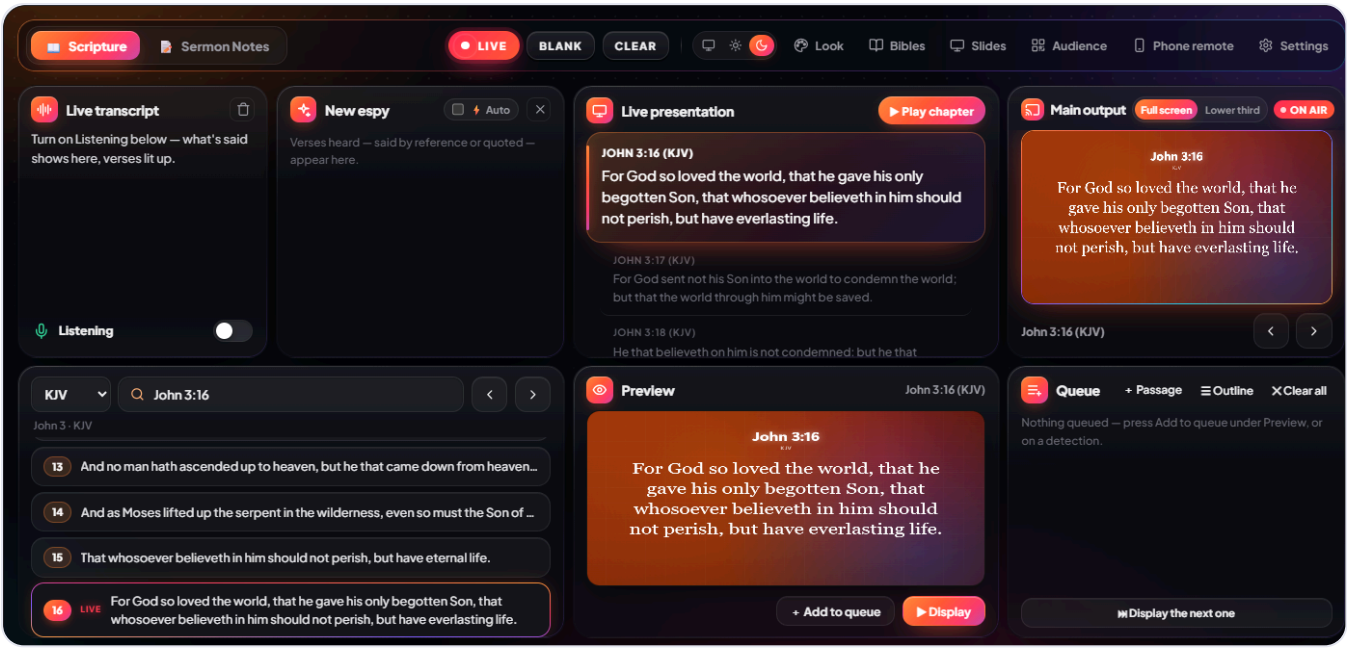
Teleprompter (streamboth.com/teleprompter)



The studio's teleprompter in its own page: notes as tabs, sections, cues, speed and size, 3–2–1, Follow my voice, mirror, and Clear, Undo and Redo. ⛶ (or `F`) fills the screen. Put the window near your camera and read. Your words stay in your browser.

In its **Settings**: the **Presenter coach** shows your words a minute and filler words as you speak; **Camera behind the words** shows you, with a dot where to look; **Finish in** sets the speed so you end on time. ✨ **Script helper** tidies notes into a script (and with Chrome's built-in AI, rewrites or shortens it), 🎙 **Rehearse** records a practice run and marks what you skipped, and 📱 **Reader window** shows the words alone for a second screen. 📲 opens a phone remote: scan its QR code to play, pause and change the speed from your phone. **Translation under each line** adds another language beneath your words, and 🔗 **Share for editing** sends a link so someone else can edit the note with you, live. Put a time after a heading (`# Message [10:00]`) and each section shows its time against it, with how far ahead or behind you are; start lines with `AMA:` and `KOFI:` for two presenters in their own colours; 💬 **Captions for your stream** turns the line you're reading into captions in OBS; 🕘 **Versions** keeps earlier words to see and restore; and a producer on the phone remote can flash cues ("30 seconds", "Wrap up") on your screen. **Voice commands** let you say "pause", "play", "faster" or "next section"; while it follows your voice, the word you're on lights up. 📄 **Import** opens a Word file, a PDF, a text file or a Google Doc as a new note.

Scripture (streamboth.com/scripture)

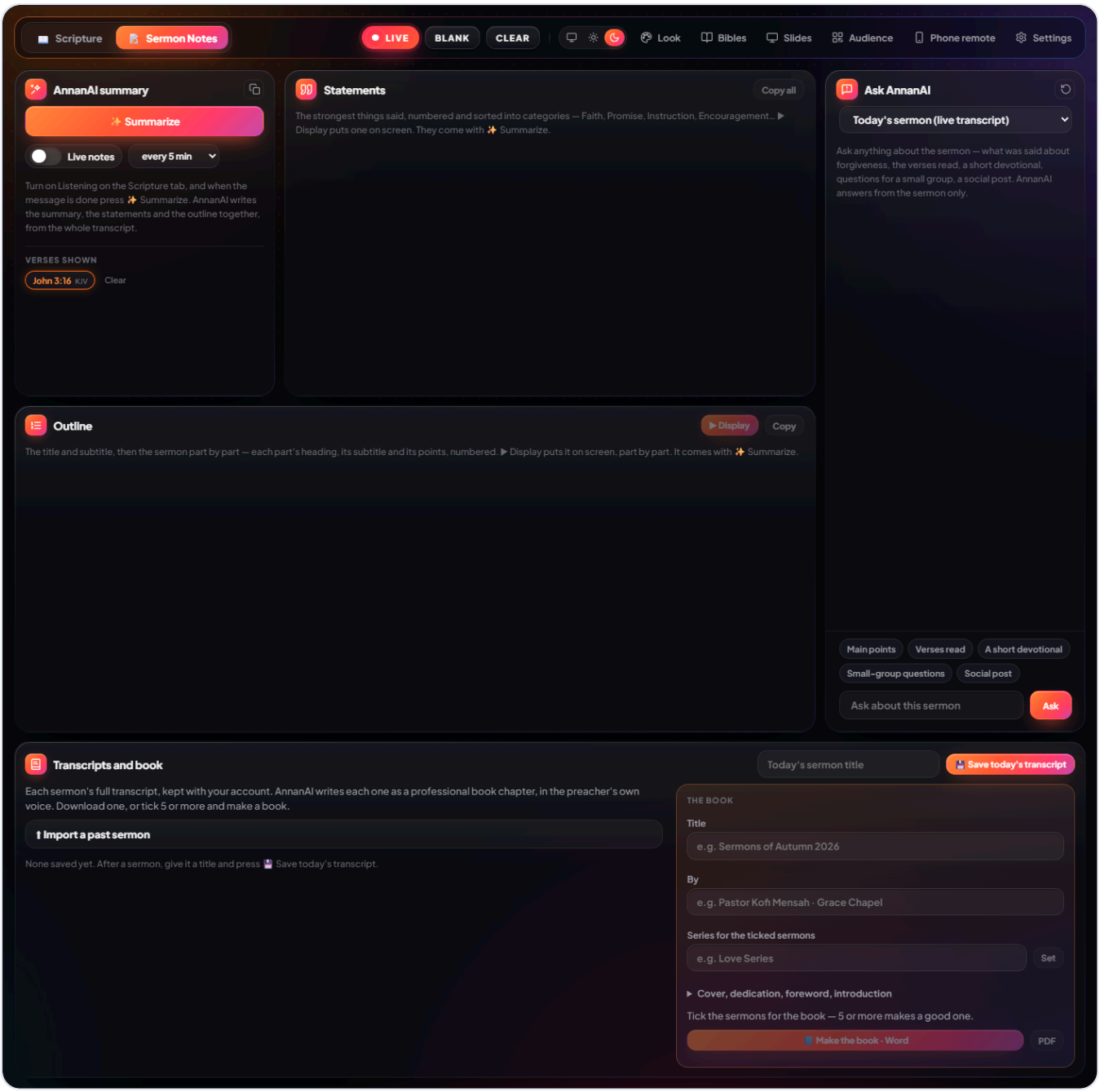


The Scripture console: a verse found, previewed and on the output.

A console for Bible verses on a projector, a second screen, or into your streaming software:

- **Find a verse** by reference or words. The chapter's verses are listed by number. Click one to see it in **Preview**, Shift-click to pick several, and press **Display** (or double-click, or Enter in the search) to put it on the **Main output**.
- **Main output:** ◀ ▶ step through the verses, and **Full screen | Lower third** switches how the verse shows. ⛶ fills the screen; for a projector, drag the window to that screen first.
- **Live presentation** shows the verse on screen and the next ones, ready to go up with a click.
- **Queue** holds the day's verses in order: **Display the next one**.
- **Listening:** turning on the **Listening** switch writes a **Live transcript** and lists verses said or quoted under **New espy**. Switch on **Auto** and references go straight up. After a chapter, the verse numbers alone are enough — say "John 3:16", then "17", "18" — and another chapter of the same book needs no book name: "chapter 5 verse 8", "chapter 9:16".
- At the top, **LIVE** shows when a verse is up, **BLANK** blanks the screen, and **CLEAR** takes the verse off.
- **Look** sets the colors and background, **Bibles** adds versions (over 1,200), and ⚙ **Settings** has the lower third's position, size and width, a green background for keying, a second version, how long verses stay, and the English accent to listen for.
- The ☀ ☾ switch picks **System**, **Light** or **Dark**.
- **Live presentation** also lists **related verses** — ones that share its words — ready to present.
- ▶ **Play chapter** (in Live presentation) puts the chapter on screen verse by verse from the verse up — every few seconds, or read aloud with — with ⏸ to pause and ⏮ ⏭ to step.
- In **Look**: saved **Looks** (Sunday, Youth, Conference, and your own), how the words come in (all at once, word by word, or rising), two versions side by side or one above the other, and changing the language on screen every few seconds.
- ☰ **Outline** on the Queue turns the day's verses into a sermon outline to copy, download or print, and **+ Passage** queues a whole reading (Romans 8, say) verse by verse.

- **Slides** puts more on the same screen: **Songs** (each verse of a song a slide; kept with your account, with the studio's Lyrics), **Sermon** slides made from your notes (# for a point, - for what's under it, a verse on its own line), an **Announcements** loop, and a **Countdown** to the start with a verse under it. ◀ ▶ step through the slides. The **Kids** look (and Large print in Look) makes everything big and plain.
- In ⚙ **Settings**, the lower third has styles (Classic, News, Minimal, Glass), your church's colour and its logo. The **output window** button (beside ⛶) opens the output in its own window for the projector, and the **streaming software link** button gives a link to add in OBS, vMix or Streamlabs as a Browser source (1920 × 1080): it shows the output on a see-through background, so a lower third sits over your camera. In the Streamboth studio, paste it in **Brand** → **Script** → **From a Scripture console** (or press **Use my own Scripture console**), and what the console presents goes on your stream — so someone else can run the verses from another computer.
- **Audience** makes a link and QR code (on the output too, if you like): people follow each verse on their phones, in the language they pick from your Bibles, and save the ones they like with ♡ to email to themselves. Phones have a **Scripture | Transcript** switch and one row of languages for both: pick Spanish, say, and the verse and the transcript both change to it. With **Live captions** on, the transcript shows what's said as it's said (translated into the languages you choose), and people can send you a **prayer request** that only you see (the transcript and prayer requests are on Business and Apex; on Pro, phones see Scripture only). **Phone remote** lets you run it all from your own phone, with a **Scripture | Statements | Sermon notes** switch: put a statement on screen with a tap, read the summary, switch Live notes on, and put the outline — or one part of it — on screen (Pro has one phone remote; Business and Apex up to three).



The Sermon Notes tab: the AnnanAI summary, statements, Ask AnnanAI, the outline, and transcripts for a book.

Also in Scripture: the **confidence monitor** (beside the output window button) shows the preacher the verse on screen, the next one, the time, the service clock and their notes — in a window or on any screen by its link; ⚡ **Offline → Get ready for offline** keeps the console, your Bibles, the queue and your songs on the computer, so it keeps presenting if the internet drops; and 🌐 **Sermon library** (Sermon Notes → Transcripts and book) is a public page for your church with the sermons you tick, each with AnnanAI's summary and outline Pro+.

Scripture's plans

Free (signed in): find and present verses from over a thousand Bibles, the queue, songs and slides, the output window and the streaming-software link, listening with Chrome. **Pro** adds the AnnanAI Sermon Notes below, Ask AnnanAI, Live notes, quote cards, saving sermons, the audience page (Scripture only), one phone remote and AnnanAI listening — and can be tried free for 7 days. **Business** and **Apex** add importing past sermons (more hours a month on Apex), book chapters and whole books, the audience page's live transcript

and prayer requests, and up to three phone remotes. See the plans and change plan from the line under the console.

Sermon Notes

The **Sermon Notes** tab, beside Scripture, is a set of cards like the Scripture console:

- **AnnanAI summary**: ✨ **Summarize** writes a title, a summary and the key points from the whole transcript — and fills the cards below at the same time. "Verses shown" lists every verse put up. Switch on **Live notes** and, while Listening is on, AnnanAI rebuilds the summary, statements and outline every 3, 5 or 10 minutes by itself.
- **Statements**: the strongest things said, numbered, each in a category (Faith, Promise, Instruction, Encouragement…). Pick a category to see just those; ▶ **Display** puts a statement on screen. Tick a few and ⟳ **Rotate on screen** sends them round every 8, 12 or 20 seconds, like announcements. The picture button makes a **quote card**: a square or story picture in your church's colour (or dark, light, or over your own picture) with your logo, church name and the sermon's title, to download or share.
- **Ask AnnanAI**: ask anything about today's sermon or one you saved — what was said about a subject, the verses read, a short devotional, small-group questions, a social post. Answers come from the sermon only; **Copy** one, or ▶ **Display** puts it on screen. ↺ starts again.
- **Outline**: the title and subtitle, then the sermon part by part, each with its heading, subtitle and points. ▶ **Display** puts the outline on screen as slides (the title, then part by part); each part has its own ▶ Display.
- **Transcripts and book**: 💾 **Save today's transcript** keeps the whole sermon with your account. AnnanAI writes each one as a professional book chapter in the preacher's own voice, in the first person. Download one as Word or PDF, or tick several (5 or more makes a good one) and make a book: a title page, a copyright page, contents, then "Chapter One", "Chapter Two"… with page numbers. **Ask** on a saved sermon opens it in Ask AnnanAI. ⬆ **Import a past sermon**: drop in an audio or video file (up to 2 GB), or paste a direct link to one (Dropbox, OneDrive, your website — not YouTube or Facebook), and AnnanAI transcribes it and saves it with its title, date and series; the panel shows how many import hours are left this month. Put sermons in a **series** (tick them, type the name, Set); the series chips show one series and "Tick these" puts it all in the book. Under **Cover, dedication, foreword, introduction** add a cover picture, a dedication and a foreword someone else wrote, and AnnanAI writes the introduction in your voice — the book then runs cover, title page, copyright, dedication, contents, foreword, introduction, Chapter One…

The summary, statements, outline, answers, chapters and introductions are written by AnnanAI on Streamboth's server from the transcript; imported sermons are transcribed by AnnanAI too. Quote cards are made on your computer.

Chronicles — a ministry management system

Chronicles (Standalone Apps → Chronicles) keeps your church's records in one place. Set up your church once; you're its admin. In **Settings**, invite your team by the email they sign in with, each with a role: **Admin** (everything), **Finance** (giving), **Kids team** (check-in and attendance), **Care team** (care and prayer) or **Viewer**.

- **Dashboard**: today's service, attendance with its trend, giving this month, new visitors, members, insights (regulars who've missed three Sundays, visitors to follow up, volunteer gaps, how a fund is going), birthdays and what's coming up.
- **People** and **Households**: everyone, with their status, family, groups, attendance and journey. Import them from a spreadsheet (CSV).
- **Groups** and **Volunteers**: small groups, ministries and teams; the rota with places to fill and one-tap WhatsApp reminders.

- **Attendance**: each service's head count and online count, and tick who came. **Kids check-in**: type the last digits of a parent's phone, tick the children, print a label for each child and a pickup slip with the same code; a child is released only when the code matches. Allergies print on the label.
- **Events** with registrations and places; **Giving**: record each gift (cash, mobile money, card, bank), funds with goals, pledges, and year-end statements to print or email to every giver. **Online giving** opens a giving page with a QR code (streamboth.com/give/…): mobile money or card, once or monthly, each gift recorded by itself with a receipt for the giver. Gifts reach the church either through its own Paystack or Stripe account, or through Streamboth's Paystack account, which pays the church's bank or mobile money account.
- **Messages**: WhatsApp, text or email to everyone, a group or the people picked ({first_name} becomes each name). **Care and prayer**: prayer requests, follow-ups and visits, open and done. **Reports**, and any list exported as a spreadsheet.
- **Member links**: on a person's profile, **Portal link** gives them a private page of their own — no password. From their phone they update their details, add their children, see their giving and print a statement, register for events, say yes or no to serving, send a prayer request, and check their children in before they arrive (a code and QR to show at the door). **New link** replaces it; **Turn off** stops it. In Messages, {portal_link} sends each person theirs.
- **QR check-in and the connect card**: on a service, **Show QR** — people scan it and tap **I'm here** (by phone number, or one tap once their phone knows their link). Someone new gets the **connect card**; the dashboard's **Connect card QR** opens it too. A new visitor's follow-ups (day 1, 3 and 7) start by themselves.
- **Kids**: **Scan a code** at the door for children checked in from a phone ("On the way" → arrived, labels printed); choose your label printer in Settings (Brother 62 mm, Dymo or A4 sheets). Add who may collect each child, with photos. Set teachers per room and Chronicles warns when a room has too many children for them.
- **Engagement**: everyone gets a score from 0 to 100 from attendance, groups, serving and giving, and a label — Thriving, Engaged, New, Occasional, Drifting (coming much less than before) or Disconnected. People can be filtered by **Drifting**, and the dashboard says when someone is.
- **Automations** (Care): ready-made rules — welcome new visitors, birthday wishes, check in when a regular misses three Sundays, and more. Turn each on or off, change it, or **Run now**; each runs once per person.
- **Map** (People): members' homes on a map (addresses found with OpenStreetMap), by group, with a radius to plan home groups.
- **Campuses**: add them in Settings, pick one in the sidebar to see only its people, services, groups, events and giving, and compare them side by side in Reports.
- **Certificates**: baptism, membership, child dedication and marriage, numbered in a register, printed with your logo.
- **Weddings** (Sundays → Weddings): add a couple and their day — time, venue, reception, officiating minister. A checklist is made for them, dated back from the day (counselling, the registry, the order of service, the rehearsal…); tick things off or add your own. Book counselling sessions and the rehearsal, keep the guest list and who's coming, and the dashboard reminds you in the last 30 days. **Make certificate** prints the marriage certificate from the wedding; **Married** marks it done and, when both are in People, puts them in one household.
- **Cards & fliers** (on each wedding's page): a **Flier**, an **Invitation card** and a **Gift card**, made from the wedding's details. Pick a design (Gold & marble, Watercolour garden, Botanical arch, Art deco, Floral wreath, Champagne lights, Neon night, Kente royale, Emerald & gold, Confetti, or the couple's own

photo) and a size (A4 poster or 5 × 7 card, square post, or WhatsApp status), change any line, then **Download**, **Share** from a phone or **Print**. Invitations can be made for one guest by name ("Dear Auntie Esi", "Admits 3") or printed for every guest at once; a gift card is either a gift to the couple or the couple's mobile money and bank details for guests. The couple's photo stays on your computer.

- **Group leaders** take their group's attendance, and send a prayer or note about a member, from their own member page; the group's page shows each meeting.
- **Birthday and anniversary cards**: from the dashboard's "this week" row, a card for each in the same designs — sent on WhatsApp with its own link, downloaded or printed. The birthday and anniversary automations put the card's link in their message. A person's **Wedding anniversary** date (or a wedding marked married) gives the anniversary.
- **Activity** shows who did what. In Settings, **Require two-step sign-in** asks everyone on your team to use it (turn it on for yourself first). Moving in from **Planning Center**, **Breeze** or **ChurchSuite**: import their export and families are kept together.

Press `Ctrl` `K` to find anyone or any section.

16 Keyboard shortcuts

Shortcuts work when you're not typing in a box.

Keys	What they do
`Space`	Cut: Preview goes to Program (with Preview + Program)
`1` to `9`	Put that scene on Program
`Ctrl` `Z` / `Ctrl` `Y`	Undo / Redo a change to Program
`Ctrl` `K`	Search or run anything
`M`	Mark a moment
`F`	Focus mode: hide the side panel
`Shift` + `1` to `8`	Play a sound from the sound board
`Alt` + `P`	Teleprompter: play or pause, from anywhere
`←` `→` / `Page Up` `Page Down`	Previous / next slide or lyrics (what a presentation clicker sends)
`Esc`	Take a featured comment off the screen
Shift + click **Replay**	Instant replay in slow motion

17 Plans at a glance

Start free and upgrade any time from the Pricing page, where the prices are.

	Free	Pro	Business	Apex
Video quality	720p	1080p	1080p, 60 fps	Up to 4K
Destinations at once	1	3	5	5
Stream minutes	120 / month	Unlimited	Unlimited	Unlimited
Streamboth logo on your stream	Small logo	None	None	None
Recording to your computer	✓	✓	✓	✓
Guests, all layouts, scenes, lower thirds, text, lyrics, captions, show screens	✓	✓	✓	✓
Bible verses (Script)	✓	✓	✓	✓
Designs (lower thirds, captions, filters, lyrics looks)	1 each	4 each	All	All
Subscribe / like / share call-outs	–	✓	✓	✓
YouTube & Facebook comments, polls, viewer counts	–	✓	✓	✓
Slides, QR code, translated captions, replay, sound board, mini studio	–	✓	✓	✓
AnnanAI summary, chapters, thumbnails, scheduled YouTube shows	–	✓	✓	✓
Co-hosts, extra and phone cameras	–	–	✓	✓
Teleprompter, phone remote, auto-director	–	–	✓	✓
Preview + Program, Focus mode, smart framing, presenter mode, call-ins, vertical clips	–	–	✓	✓
Cloud storage for recordings	–	–	50 hours	150 hours

Moments, the recap, Undo and Redo, the speaker timer, voice commands and controllers are on every plan; the website's Teleprompter and Scripture are subscriptions of their own (chapter 15). Prices are as of this

edition; see **streamboth.com/pricing** for the latest. Churches, schools and companies running many shows can ask about **Enterprise**.

18 Troubleshooting

My camera doesn't show

- The studio says why: blocked, busy or not found. Click the pink camera button to try again.
- **Blocked:** click the lock icon at the left of the address bar, allow the camera, and reload.
- **Busy:** close other apps that use the camera (Zoom, Teams, another browser tab), then try again.

People hear an echo

- Wear headphones, especially whoever is close to their speakers.
- Make sure nobody has the studio open twice, for example on a phone and a laptop in the same room.

Nobody can hear me on the stream

- Check that your **Mic** button is on and the PGM audio meter above Program moves when you speak.
- Pick the right microphone in **Settings** → **Audio & video**.

My stream doesn't appear on the platform

- Use **Test connection** on the destination card, and copy the stream key again from the platform. Keys can change.
- Open the platform's live dashboard. Some platforms need you to press "Go live" there too, or take a few seconds to show the stream.

My live stopped on the Free plan

The 120 stream minutes for this month are used up. **Go live to** shows how many are left. They start again on the 1st, or upgrade to Pro for unlimited minutes. You can still record.

The video stutters

- Look at the upload speed in the top bar. Use a cable instead of Wi-Fi if you can, and pause big downloads and uploads.
- Close other heavy tabs and apps, and lower the output resolution in Brand → Layout.

Captions don't start

Captions need Chrome or Edge, and a working microphone.

19 Getting help

We're happy to help you get your show on air.

- **Questions and answers:** streamboth.com/faq
- **Contact us:** streamboth.com/contact
- **Email:** streambothlive@gmail.com
- **WhatsApp:** use the chat button on streamboth.com

> **Thank you for choosing Streamboth.** Have a great show!